



RESEARCH TENNIS CLUB

ANNUAL GENERAL MEETING 7th NOVEMBER 2018

Meeting Opened at 1950 hours.

WELCOME: - President Mike Paterson warmly welcomed and thanked the members for attending the meeting.

PRESENT: - Mike Paterson, Peter Sardi, Peter Ampt, Cheryle Lavender, Glenn Eaton, David Underwood, Ben Marlborough, Hamzah Brown, Rory Quinn, Colin Baker, Reaghan Paterson, Jo Marshall, Lois Kesselring

APOLOGIES: Peter Langford, Linda Petrovski, Linda Turner, Graham Otto, James Collins, Wayne Alexander, Rohan French

MINUTES FROM 2017 ANNUAL GENERAL MEETING:

Read by President Mike Paterson.

The minutes are confirmed as a true and accurate record of the 2017 Annual General Meeting.

Moved: Cheryle Lavender **Seconded:** Peter Ampt

BUSINESS ARISING FROM 2017 AGM:

1. Safeguarding Children Guidelines

From 1st January 2017 The Victorian Child safety Standards applied to clubs, associations & coaching businesses.

From 1st August 2018 the legislation has been amended for Working With Children Checks (WWC Checks). In particular the definition of direct contact, oral, written, electronic and face to face

Research Tennis Club committee has adopted the amended Safeguarding Children Guidelines and continues to work on and fully adopt all the guidelines.

2 Use of SMS Messaging to Members

On average less than 50% of club e-newsletters (Mailchimp) were being opened and approximately 50% of members elected not to receive notifications from My Tennis.

This makes it very difficult to communicate with members especially at membership renewal time, AGM notification and other club news.

Glenn started sending SMS messages to members this year for important club notifications & news with success.

Moved: Glenn Eaton **Seconded:** Peter Sardi

REPORTS

President's Report

In summary, President Mike Paterson reported the following:

The Research Tennis Club financially is good, however the commitment from members needs to change if the club is to move forward and be successful in the future.

We need fresh ideas, involvement from members on the committee to make a small amount of work for everyone and not a burden on a few.

The committee will not last and the club will eventually fold, if members don't give back to the club with a small amount of time.

The only other alternative for the club would be to pay for an administrator and other senior roles and this would increase membership significantly.

The club has applied for 2 grants one is for refurbishing the area around the barbecue seating area and a new barbecue.

The other is to rebuild courts 1 & 2, hopefully we will know if we were successful by the end of the month.

I would like to thank the committee on their contributions to the club, especially Cheryle Lavender who has been holding down at least 3 positions.

Glenn also has a number of positions and has done them well under the circumstances.

Peter Ampt as Treasurer who has done a great job since he has been in this role.

Peter Sardi as Vice President is always ready to give a hand.

Daryl Kennedy for helping out the juniors with the barbecue and club shirts.

Ben Marlborough who has done an outstanding role as the junior coordinator.

Topline Tennis for their contribution to feed juniors into the club.

Moved: Cheryle Lavender Seconded: David Underwood

Treasurer's Report

The Annual Financial Statement, Profit & Loss Statement, Treasurers Report and signed declaration for the year ending June 2018 is attached to the minutes.

In summary, Treasurer Peter Ampt reported the following:

Total Income: \$39,999
(an increase of \$4384 from the \$35,715 of 2017 due to a \$6007 increase in membership subscriptions)

Total Expenditure:	\$18,531 (a decrease of \$5728 from the \$24,359 of 2017 due to reduced ball and court maintenance costs)
Operating Profit:	\$21,468 (an increase of \$6,516 from \$11,356 of 2017)
Interest Earned:	\$2,830
Net Profit:	\$24,299 (an increase of \$12,942 from \$11,356 of 2017)
Assets:	
Bank Account	\$29,783 (an increase of \$21,364 from the \$8,419 of 2017)
Term Deposit 1:	\$77,863 (an increase of \$1,869 from the \$75,994 of 2017)
Term Deposit 2:	\$35,355 (an increase of \$962 from the \$34,393 of 2017)
Petty Cash Tin	\$104
Total Assets:	\$143,105 (an increase of \$24,240 from the \$118,865 of 2017)
Liabilities:	Nil

Major expenses for the year included:

Electricity:	\$3,807
Court Maintenance:	\$2,713
Saturday Coordinator:	\$2,500
Balls:	\$1,715

Term deposit No 1 invested for 7 months, due November 2018.

Term deposit No 2 invested for 7 months, due January 2019.

Terms will be reviewed through the year to ensure best returns and provide for future upgrade funding as required.

Moved: Cheryle Lavender Seconded: Mike Paterson

Membership Report

In summary, Acting Membership Secretary Cheryle Lavender reported the following:

I took on the role as Acting Membership Secretary just prior to the new financial year to cover membership renewals throughout July and until a new Membership Secretary was elected at the Annual General Meeting normally held in July / August.

And, here I am still doing the Acting Membership Secretary role five months later.

Current membership totals 199, which is down approx 85 members from the previous financial year.

Junior memberships 35

Single memberships 64

Family memberships 23

Student / pensioner concession memberships 6

Honorary memberships 3

Forty four (44) court keys have been exchanged this financial year including eight (8) new key security deposits paid. Some financial members are still to exchange their keys. There are still 12 keys to be recovered from non-renewing members, many ignoring numerous requests to return their key. Four (4) key security deposits have been refunded.

The My Tennis system still has a number of 'programming glitches' so these numbers are a little flexible. There are still many duplicate memberships on the system. This year a number of junior parents also registered on My Tennis under their name not their child's name.

The issue of an 'Emergency player' and when they have to become a club member to continue playing still needs to be clarified. My understanding is if a player is named on a team list they are NOT emergency players, even if they have only played two or three matches this current season.

I have also received a number of enquiries regarding the Seniors Cards and whether the Pensioners Concession membership fees apply.

Finally, I would like to thank the competition coordinators for all their help this financial year in contacting their competition players and reminding them to pay their membership fees (some members had to be reminded a number of times). This has made my role as Acting Membership Secretary so much easier.

Moved: Peter Ampt Seconded: Mike Paterson

Coaches Report

In summary, Topline Tennis Director & Head Coach David Underwood reported the following:

The coaching year of 2017-'18 has been a successful one. We have been operating our usual class times on Mondays, Tuesdays and Wednesdays with all coaching classes booked to capacity. Across the board we have had a stable year through the program to make 2017-'18 a very successful year.

As part of Topline Tennis's marketing strategy Research Tennis Club is promoted through 12 schools in the Diamond Valley on a weekly basis and this year we have developed a strong Facebook and Instagram community to tap into the way parents access information in 2018. We have found that this has helped enormously over the years to keep the profile of the coaching program high in the local area.

We have created an effective feeder system for students taking lessons with Topline Tennis at Eltham Leisure Centre and St Helena Tennisplex into the Saturday morning competition program at Research.

In closing I would like to thank the club for their support throughout the year in helping to grow the coaching program at Research.

Moved: Ben Marlborough Seconded: Jo Marshall

ELECTION OF OFFICE BEARERS:

President Mike Paterson declared all committee positions available for nomination.

Position	Name	Nominated	Seconded
President	Mike Paterson	Cheryle Lavender	David Underwood
Vice President	Peter Sardi	Glenn Eaton	Ben Marlborough
Treasurer	Peter Ampt	Cheryle Lavender	Jo Marshall
Secretary (Club & Incorporation)	VACANT		
Membership Secretary	VACANT		
DVTA Delegate	Glenn Eaton	Mike Paterson	Peter Sardi
Social Coordinator	Reaghan Paterson	Colin Baker	Mike Paterson
Club House Monitor	Rory Quinn	Cheryle Lavender	Peter Sardi
Website/Social Media Manager	Glenn Eaton	Peter Sardi	Peter Ampt
Maintenance Coordinator	Glenn Eaton	Mike Paterson	Cheryle Lavender
Coaching (Contract)	Topline Tennis – David Underwood		
General Positions			
Club Shirt Coordinator	Daryl Kennedy (TBC)		
Saturday BBQ Coordinator	Daryl Kennedy (TBC)		

COMPETITION COORDINATORS:

DVTA Monday Night	Jo Marshall
HDTA Tuesday Ladies	Deb Mallard
DVTA Tuesday Night Men's	Peter Sardi
NENTG Wednesday Night Ladies	Linda Turner
DVTA Thursday Night Men's	Mike Paterson
NEJTA Saturday Morning Juniors	Home Coordinator – Ben Marlborough

GENERAL BUSINESS:

1. Can Drinks

A current issue constantly in the media is sugary soft drinks and their contribution to obesity in adults and children. Therefore, are we conveying the wrong message to parents and particularly children by selling sugary soft drinks in the clubhouse?

Can drinks are only purchased when on special (averaging from 0.42 - 0.66 cents per can) and sold for \$1.00. There are very few 'no sugar' varieties available. We average between \$70-\$100 profit per season from selling the can drinks.

Generally it is the parent's choice to purchase a can of drink for their children, so after some debate it was decided to continue to sell can drinks but try to purchase more 'no sugar' varieties if available.

2. Senior Cards

Several members renewing their membership this year have asked if the Victorian Senior's Card can be used for the Pensioner Membership concession category.

To receive the Senior's Card you have to be 60 years and over and either working less than 35 paid hours a week or fully retired.

Some members did not agree if the person was still working and earning a wage. Mike decided to revisit this issue before the next financial year.

OTHER ITEMS:

1. Christmas Party

The Christmas party has been organised for Friday 1st December at the clubhouse. The newly elected Social Coordinator Reaghan Paterson and the committee discussed several ideas for food etc with burgers on the BBQ a strong choice.

Glenn was asked to send out an Expression of Interest email to members ASAP.

Meeting closed at 2110 hours.

NEXT ANNUAL GENERAL MEETING: July 2019



RESEARCH TENNIS CLUB

PRESIDENTS REPORT 2018

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Topline Tennis for their contribution to feed juniors into the club.

Mike Paterson
President
Research Tennis Club
7/11/2018



RESEARCH TENNIS CLUB

TREASURERS REPORT FOR YEAR ENDED JUNE 2018

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RESEARCH TENNIS CLUB INCORPORATED
PROFIT AND LOSS STATEMENT FOR THE YEAR ENDED 30 JUNE 2018

Income	
Membership	\$25,773
NEJTA Saturday Juniors	\$2,570
DVTA Monday Mixed	\$3,040
DVTA Tuesday Men	\$1,980
DVTA Thursday Men	\$1,440
HDTA Tuesday Ladies	\$6900
NENTG Wednesday Ladies	\$900
Club Shirts & Caps	\$245
Court Hire	\$2,400
BBQ & Drink Sales	\$1,114
Competition Fees	\$160.00
Entertainment Books	\$348
Key Deposit	(\$660)
Total Income	\$39,999

Expenses	
Balls	\$1,715
Clubhouse Cleaning	\$1,089
Female Toilet Services	\$200
Consumables & Groceries	\$418
Food & Drinks	\$355
Court Equipment	\$439
Clay Court Maintenance	\$804
Carpet Court Maintenance	\$990
Courts General Maintenance	\$919
Fines	\$10
Government Charges	\$271
Nillumbik Shire Council Lease	\$103
Postage	\$127
DVTA Team Registration	\$675
NENTG Team Registration	\$150
NEJTA Team Registration	\$1,330
Saturday Coordinator	\$2,500
Club Shirts and Caps	\$730
Affiliation Fees	\$1,730
Electricity	\$3,807
Website	\$80
SMS Messaging	\$88
Total Expenses	\$18,531

Operating Profit	\$21,468
Interest Earned	\$2,830

Net Profit	\$24,298
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RESEARCH TENNIS CLUB INCORPORATED
BALANCE SHEET AS AT 30 JUNE 2018

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Liabilities		
	Nil	



www.researchtennis.com.au

P.O. Box 1038, RESEARCH 3095

2018 MEMBERSHIP SECRETARY REPORT

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Cheryle Lavender
Acting Membership Secretary.
7 November 2018.



TOPLINE TENNIS

COACHES REPORT

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Club Coach
David Underwood