

## **RESEARCH TENNIS CLUB**

### **ANNUAL GENERAL MEETING 15<sup>th</sup> JULY 2015**

Meeting Opened at 2010 hours.

**WELCOME:** - President Mike Paterson warmly welcomed and thanked the members for attending the meeting.

**PRESENT:** - Mike Paterson, Peter Sardi, Cheryle Lavender, Brayden Paterson, Glenn Eaton, Deb Mallard, David Underwood, Graham Otto, John Marshall, Jo Marshall, Linda Turner, Wayne Alexander, Peter Cullum

**APOLOGIES:** Bruce Read, Rob Wenn and Gail Bradley

#### **MINUTES FROM 2014 ANNUAL GENERAL MEETING:**

Read by President Mike Paterson.

The minutes are confirmed as a true and accurate record of the 2014 Annual General Meeting.

Moved: Peter Sardi                      Seconded: Glenn Eaton

#### **BUSINESS ARISING FROM 2014 AGM:**

The introduction of a court key security deposit of \$100.00 last financial year was received well by members. The security deposit is fully refundable on cessation of membership and return of the key. A clubhouse and court key is provided in a key lock box at the door of the clubhouse for use by competition team captains. The combination code on the lock box is changed each year (or more often if required).

Moved: Cheryle Lavender                      Seconded: Brayden Paterson

#### **REPORTS**

##### **President's Report**

Read by President Mike Paterson.

In summary Mike advised that this year has been successful in containing the running costs of the club to ensure the membership fees did not increase this year.

Recurring power blackouts by Research Park tenants have been addressed this year with a major electrical upgrade by Nillumbik Council & AusNet. Major work has also occurred to the courts with power going underground. The expected completion & clean up will include new seating, fencing along the retaining wall above court 4/5, Lilydale topping or a similar product to cover all dug up clay areas, repair of brick work on en-tout-cas courts, removal of rocks either side of steps to court 3, removal of tree remains, old bollards, concreting & poles and pressure cleaning of pathways.

Focusing on improving the social side of the club, we have launched an e-newsletter earlier this year to keep members informed about what's happening around the club and of upcoming events. The e-newsletter will be sent out 3-4 times a year or as required. We have received some very positive feedback from members. Mike thanked Cheryle Lavender for her work in setting up the newsletter

Committee has also been successful in receiving a VicHealth Active Clubs Grant of \$1,534 to purchase six new tennis nets. Mike thanked Cheryle Lavender for submitting the application.

A recent audit of competition players found a number of players were not current financial members of the club. Coordinators and team captains have a responsibility to inform the Membership Secretary of new teams or team members. Many were emergency players who have played more than two matches. Emergency players must become financial members after playing two matches for Research Tennis Club if they wish to continue to play as an emergency team member.

Committee members are vital for the successful management of Research Tennis Club. Mike asked that members consider volunteering for a role on the committee or to help out as required as tasks arise. Mike informed the meeting that Brayden would be retiring from the Membership Secretary role due to increased work commitments.

Finally, Mike gave a BIG thank you to the wonderful people on the committee for their hard work, expertise, time commitment and support of Research Tennis Club. They include Peter Sardi, Bruce Read, Cheryle Lavender, David Underwood, Brayden Paterson and Glenn Eaton. He also thanked the competition Coordinators, the team at Topline Tennis, Rob Wenn, and Heather & Garry McLagan for their help throughout the year.

Moved: Mike Paterson      Seconded: Peter Sardi

### **Treasurer's Report**

The Annual Financial Statement, Profit & Loss Statement, Treasurers Report and signed declaration for the year ending June 2015 is attached to the minutes.

Secretary Cheryle Lavender read the Treasurer's report as follows:

Total Income:            \$36,900 (a decrease of \$3,603 from 2014-mostly from a \$4,184 decline in membership).

Total Expenditure:    \$27,538 (a slight increase of \$266 from 2014).

Net Profit:                \$ 9,362 (a decrease of \$3,549 from 2014).

Liabilities: Nil

Assets:                    Bank Account \$4,743 (includes Key deposit money \$2,600). Cash in float tin \$95  
Term Deposit 1: \$23,140 (up \$10,622 from 2014)  
Term Deposit 2: \$56,930 (up \$1887 from 2014)

Total Assets:            \$84,907 (an increase of \$11,962 from 2014).

#### **Major Expenditures for the year included:**

Membership Administration    \$6200 (this included payment of 2 years this year due to late invoicing of prior year)

Electricity:            \$4,700 (a decrease of \$846 from 2014) An improved 27% discount achieved from November 2014. (an increase of \$253 from 2013).

Term deposits are current invested for 3 months (no 1) and 6 months (no 2).

Terms will be reviewed through the year to ensure best returns and provide for future upgrade funding as required.

Moved: Cheryle Lavender      Seconded: Mike Paterson

## **Membership Report**

In summary, Membership Secretary Brayden Paterson (Topline Tennis) reported the following:

The membership year has not been as smooth running as the previous year. Brayden reported he is still processing many outstanding memberships for the 2014/15 financial year. Reasons include the difficulty in processing EziDebit payments when there are credit card changes, the lack of communication from competition coordinators and team captains of new teams and players and having to follow up outstanding financial members numerous times.

Membership numbers consist of 75 single memberships, 5 student / pensioner memberships, 40 junior memberships & 27 family memberships.

Finally, Brayden informed those present at the AGM he will be retiring from the Membership Secretary role due to increased work commitments.

Moved: Brayden Paterson                      Seconded: David Underwood

## **Coaches Report**

In summary, Topline Tennis Director & Head Coach David Underwood reported the following:

There has been solid numbers in group coaching with the core business at Research being the 5-8 year age group this year. Hopefully this will increase the number of junior teams in the future.

David stated that the demographics and culture of tennis is changing. The growth in Research has slowed down, school enrolment numbers are declining and we have an ageing population. Parents are less committed in supporting their children's tennis and volunteering their help as team managers, duty parent and at the Saturday morning BBQ, preferring to just drop their children and expecting their children will be supervised.

Topline have many junior tennis students ready to move into competition but because of other sporting commitments, private school sport, other siblings who play sport on Saturday mornings and working parents they are unable to commit to Saturday morning tennis. Some Topline students are also just not interested in playing competition tennis.

Moved: David Underwood                      Seconded: Brayden Paterson

**ELECTION OF OFFICE BEARERS:**

President Mike Paterson declared all committee positions available for nomination.

<b>Position</b>	<b>Name</b>	<b>Nominated</b>	<b>Seconded</b>
<b>President</b>	Mike Paterson	Cheryle Lavender	Jo Marshall
<b>Vice President</b>	Peter Sardi	Mike Paterson	Brayden Paterson
<b>Treasurer</b>	Bruce Read	Glenn Eaton	Peter Sardi
<b>Secretary (Club &amp; Incorporation)</b>	Cheryle Lavender	Mike Paterson	Glenn Eaton
<b>Membership Secretary</b>	Gail Bradley	Brayden Paterson	Mike Paterson
<b>DVTA Delegate</b>	Glenn Eaton	Cheryle Lavender	Linda Turner
<b>Social Coordinator</b>			
<b>Club House Monitor</b>	Wayne Alexander	Cheryle Lavender	Mike Paterson
<b>Website Manager</b>	Cheryle Lavender	Mike Paterson	Peter Sardi
<b>Maintenance Coordinator</b>	Glenn Eaton	Cheryle Lavender	Jo Marshall
<b>Coaching (Contract)</b>	Topline Tennis – David Underwood		
<b>Sponsorship Coordinator</b>			
<b>General Positions</b>			

## **COMPETITION COORDINATORS:**

DVTA Monday Night	Jo Marshall
HDTA Tuesday Ladies	Deb Mallard
DVTA Tuesday Night Men's	Peter Sardi
NENTG Wednesday Night Ladies	Lois Kesselring
DVTA Thursday Night Men's	Mike Paterson
NEJTA Saturday Morning Juniors	Home Coordinator – Ben Marlborough

## **GENERAL BUSINESS:**

### 1. Emergency Players and Membership Fees

Linda Turner stated the difficulty she has experienced finding players for the NENTG Wednesday night ladies competition. She can find ladies to play on a Wednesday night but they are already members at other clubs and they do not want to also pay full membership fees at Research.

Linda Turner suggested that membership fees for players from other clubs could be waived in the spirit of competition and keeping the Research Wednesday night ladies teams viable.

Other suggestions included offering a discount or associate membership category, contacting the other clubs involved to see they would agree to these players paying 50% fees at both clubs and contacting Tennis VIC for strategies to increase the number of women playing tennis.

Linda Turner stated she has a full team for the upcoming Spring season.

Committee has been aware of the difficulty finding players for the NENTG Wednesday night ladies competition. The club has tried to encourage more women to play tennis by providing information on the competitions available for women to play tennis in the e-newsletter and Topline Tennis are commencing targeted ladies fitness and tennis lessons.

It was decided the committee would focus further on this issue at the next committee meeting.

## **OTHER ITEMS:**

Nil.

Meeting closed at 2145 hours.

**NEXT ANNUAL GENERAL MEETING: July 2016**

## **Treasurers Report – 30<sup>th</sup> June 2015**

The Annual Financial Statement for the year ending 30<sup>th</sup> June 2015 is attached to the minutes.

In summary Treasurer Bruce Read reported the following:

Total Income: \$36,900 (a decrease of \$3,603 from 2014-mostly from a \$4,184 decline in membership).

Total Expenditure: \$27,538 (a slight increase of \$266 from 2014).

Net Profit: \$ 9,362 (a decrease of \$3,549 from 2014).

Liabilities: Nil

Assets: Bank Account \$4,743 (includes Key deposit money \$2,600). Cash in float tin \$95  
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Bruce Read  
Research Tennis Club Treasurer 2015



# RESEARCH TENNIS CLUB

## PROFIT AND LOSS STATEMENT FOR THE YEAR ENDED 30 JUNE 2015

### INCOME

Ball Sales	\$-
DVTA Mon Mxd	1,440
DVTA Tue Men	1,910
DVTA Thu Men	2,400
DVTA Fri Juniors	-
Ladies, Wed Night	810
Ladies, Tues Day	840
Ladies, Thurs Rubbers	240
Tennis Victoria	225
Vic Health Grant - Nets	1,534
Club Shirts / Caps	150
Coaching Fees	-
Court Hire	2,435
Interest	2,509
Saturday BBQ/drinks	2,582
Juniors NEJTA Sat	3,225
Membership	16,600
Entertainment Books	-
<b>TOTAL INCOME</b>	<b>\$36,900</b>

### EXPENSES

Balls	\$2,578
Clubhouse Cleaning	1,200
Alsco/ Fem Toilets	196
Consumables/Groceries	854
Club Championship	-
Court Equipment	-
Courts-Flash Tennis	1,793
Courts- Court Technics	990
Courts -Lights/Electrical	1,216
Courts-General maint	-
Fines	-
Flowers/Gifts	255
Grass cutting etc	396
Govt.charges/Cons Affa	264
Insurance	-
Club Sign	-
Locksmith/key Lock	305
Metwood Trading	146
Nillumbik	805

Postage / Stationary	329
Team Entries / Fees	-
DVTA	630
HDTA	72
NENTG	50
NEJTA	765
Saturday Morning Coord	2,900
Telephone	-
Tennis Victoria	-
YV Water	121
M'bship Admin	6,200
Electricity	4,700
Bank Fees	-
Club Tshirts	551
Website	222
<b>TOTAL EXPENDITURE</b>	<b>\$27,538</b>

**NET PROFIT** **\$9,362**

**Key Deposit Money** **\$2,600**

#### **ASSETS**

Term Deposit	\$56,930
Term Deposit 15 Dec	\$23,140
Bank Account	\$4,743
Cash in Tin	\$95

**TOTAL ASSETS** **\$84,907**

#### **LIABILITIES**

NIL