

RESEARCH TENNIS CLUB

ANNUAL GENERAL MEETING 16th JULY 2014

Meeting Opened at 1945 hours.

WELCOME: - Acting President Peter Sardi warmly welcomed and thanked the few members for attending the meeting.

PRESENT: - Peter Sardi, Bruce Read, Brayden Paterson, Cheryle Lavender, Glenn Eaton, Oona Montgomerie, David Underwood, Rob Wenn

APOLOGIES: Mike Paterson

MINUTES FROM 2013 ANNUAL GENERAL MEETING:

Read by Acting President Peter Sardi.

The minutes are confirmed as a true and accurate record of the 2013 Annual General Meeting.

Moved: Cheryle Lavender **Seconded:** Oona Montgomerie

BUSINESS ARISING FROM 2013 AGM:

The new Research Tennis Club Incorporation Association Rules were adopted at a Special General Meeting on the 20th November 2013 and approved by Consumer Affairs Victoria on the 6th January 2014.

Moved: Cheryle Lavender **Seconded:** Peter Sardi

REPORTS

President's Report

Read by Acting President Peter Sardi.

In summary Peter advised that this year has been very successful in containing the running costs of the club to ensure the membership fees did not increase this year.

Changes to the Incorporation Rules with the new *Associations Incorporation Reform Act 2012*, with twenty-three new required provisions meant we had to revise and update the club rules. I would like to sincerely thank Cheryle Lavender for her outstanding work on the new club rules, as it was a massive task.

We have renewed affiliation with Tennis VIC this financial year following significant organisational change. Tennis VIC has introduced a new affiliation model with new low fee insurance. Affiliation fees are now based on how many courts there are at your club and they have removed the per member fee. Affiliation with Tennis VIC will now cost \$1,505:00 for 5-9 courts in Metro Melbourne which is a significant saving from the current insurance fees with WHK \$3,500.00 approx.

This year we have successfully introduced a new club shirt that has proved very popular with junior players. Junior player club shirts have been subsidised with profit raised by the Saturday morning BBQ.

The Research Park users group (Research Cricket Club, Research Junior Football Club, Research Tennis Club & Research Scouts) and Nillumbik Council have been working together to improve Research Park by establishing a development plan highlighting issues such as park signage, roads, parking, electricity, water issues with tanks and beautification.

This year we have had a number of clubhouse burglaries with general vandalism damage and outdoor maintenance equipment stolen (whipper snipper & blower vacuum). Clubhouse and court security is extremely important to the committee, which is why we have introduced a court key security deposit and lost key replacement fee on to the membership application form this year. We will also be conducting a clubhouse key audit to determine who has keys.

Committee members are vital to the successful management of Research Tennis Club. Two committee members retired from their positions earlier this year. I would like to sincerely thank Oona Montgomerie for her hard work, dedication and support over the last two and a half years as Treasurer. Oona not only provided sound financial advice and management of club funds but also introduced improved financial practices such as banking accountability and payment of ball fees. I would also like to thank Jo Marshall who retired from the DVTA Representative position following many years in this role. I know Jo will continue to support Research Tennis Club whenever possible.

I would like to welcome and thank Bruce Read for coming onto the committee mid-year as the new Treasurer and Glenn Eaton who is our new DVTA Representative.

Finally, I would like to say a BIG thank you to the wonderful people on the committee for their hard work, expertise, time commitment and support of Research Tennis Club. They include Mike Paterson (currently absent on leave), Bruce Read, Cheryle Lavender, David Underwood, Brayden Paterson and Glenn Eaton. I would also like to thank the competition Coordinators, the team at Topline Tennis, Rob Wenn, and Heather & Garry McLagan for their help throughout the year.

Moved: Peter Sardi Seconded: David Underwood

Treasurer's Report

The Annual Financial Statement for the year ending June 2013 is attached to the minutes.

In summary, Treasurer Bruce Read reported the following:

Total Income: \$40,184 (a decrease of \$4,041 from 2013).

Total Expenditure: \$27,273 (a decrease of \$5,662 from 2013).

Net Profit: \$ 12,911 (an increase of \$1,621 from 2013).

Liabilities: Nil

Assets: Bank Account \$5,385
 Term Deposit 1: \$12,517
 Term Deposit 2: \$55,043

Total Assets: \$72,945 (an increase of \$12,911 from 2013).

Major Expenditures for the year included:

Court Maintenance \$9,632 (an increase of \$1,921 from 2013).

Electricity: \$5,548 (an increase of \$253 from 2013).

Term deposits are current invested for 3 months (no 1) and 6 months (no 2).

Terms will be reviewed through the year to ensure best returns and provide for future upgrade funding as required.

As the new Treasurer, I would like to thank the previous Treasurer Oona for her support in the handover and the committee through the last 5 months.

Moved: Bruce Read

Seconded: David Underwood

Membership Report

In summary, Membership Secretary David Underwood & Brayden Paterson (Topline Tennis) reported the following:

Membership numbers have remained reasonably steady with 232 members at the end of 2013. This is a decrease of approx. 20 members from the previous year, mainly social players.

Topline Tennis reports that membership management has been reasonably smooth again this year, as more members choose to pay membership by Ezidebit. Payment by cheque or cash is still an option for members only on membership / key change day.

Key change day this year saw the introduction of a one time only court key security deposit of \$100:00 if members required a court key. The security deposit is fully refundable on return of the key. This practice is in line with most other tennis clubs in the area. The number of keys issued to members reduced dramatically with members seriously deciding if they really need a key. There were only two members who disagreed with the changes.

Moved: David Underwood

Seconded: Brayden Paterson

Coaches Report

In summary, Topline Tennis Director & Head Coach David Underwood reported the following:

There has been a steady increase in numbers joining group coaching with the core business at Research being the 5-8 year age group this year. Hopefully this will increase the number of junior teams in the future.

David stated that the culture of tennis is changing. Parents are less committed in supporting their children's tennis and volunteering their help as team managers, at the Saturday morning BBQ etc, preferring to just drop their children and expecting their children will be supervised.

Topline have many junior tennis students ready to move into competition but because of other sporting commitments, private school sport, other siblings who play sport on Saturday mornings, working parents etc they are unable to commit to Saturday morning tennis. Having only a Saturday morning competition (offered by NEJTA & DVTA) for junior doubles is detrimental in losing potential junior competition players.

Moved: David Underwood

Seconded: Oona Montgomerie

ELECTION OF OFFICE BEARERS:

Acting President Peter Sardi declared all committee positions available for nomination.

Position	Name	Nominated	Seconded
President	Mike Paterson	Cheryle Lavender	Peter Sardi
Vice President	Peter Sardi	Oona Montgomerie	Bruce Read
Treasurer	Bruce Read	Cheryle Lavender	Brayden Paterson
Secretary (Club & Incorporation)	Cheryle Lavender	David Underwood	Peter Sardi
Membership (Contract)	Topline Tennis – David Underwood & Brayden Paterson		
DVTA Delegate	Glenn Eaton	Peter Sardi	Bruce Read
Social Coordinator	Linda Petrovski	Glenn Eaton	Rob Wenn
Club House Monitor	Cheryle Lavender	Oona Montgomerie	Brayden Paterson
Web Manager	Cheryle Lavender	David Underwood	Peter Sardi
Coaching (Contract)	Topline Tennis – David Underwood		
General Positions			

COORDINATORS:

DVTA Monday Night	Jo Marshall
HDTA Tuesday Ladies	Deb Mallard
DVTA Tuesday Night Men's	Peter Sardi
NENTG Wednesday Night Ladies	Lois Kesselring
HDTA Thursday Ladies Rubbers	
DVTA Thursday Night Men's	Mike Paterson
DVTA Friday Night Juniors	
NEJTA Saturday Morning Juniors	Topline Tennis -David Underwood Home Coordinator – Ben Marlborough BBQ Coordinator – Cheryle Lavender

GENERAL BUSINESS:

1. Renewal of Tennis Victoria Affiliation

We have renewed affiliation with Tennis VIC this financial year following significant organisational change. Tennis VIC has introduced a new affiliation model with new low fee insurance. Affiliation fees are now based on how many courts there are at your club and they have removed the per member fee. Affiliation with Tennis VIC will now cost \$1,505:00 for 5-9 courts in Metro Melbourne which is a significant saving from the current insurance fees with WHK \$3,500.00.

2. Court Key Security Deposit

Key change day this year saw the introduction of a one time only court key security deposit of \$100:00 if members required a court key. The security deposit is fully refundable on return of the key. This practice is in line with most other tennis clubs in the area.

Topline Tennis as contracted Membership Secretary will maintain a digital record of members paying the key security deposit on the membership file. After discussion it was decided that the key security deposits would be banked with membership fees into the Research Tennis Club account.

The key security deposit will be refunded to members on cessation of membership and return of the key.

3. Water Tank Issues

Rob Wenn asked about the progress of the water tank issues and watering of the en-tout-cas courts during the summer months. There have been long standing issues with no water in the tanks during summer, plumbing and water tank pumps not working. The meeting was informed that Nillumbik Council has recently resolved all issues with the tanks. Council has put floats into the water tanks and when the water level drops to a low level the mains water will take over

OTHER ITEMS:

1. A BIG Thank You and Farewell to Oona Montgomerie

Acting President Peter Sardi on behalf of the current and past committee members, coordinators and club members thanked Oona Montgomerie for her hard work, dedication and support over the last two and a half years as Treasurer. Oona not only provided sound financial advice and management of club

funds but also introduced improved financial practices such as banking accountability and payment of ball fees. She has retired from the Treasurer's role leaving the club in a strong financial position. Oona's knowledge and experience will be greatly missed by the continuing committee. Peter and the current committee wish her all the best for the future.

Meeting closed at 2040 hours.

NEXT ANNUAL GENERAL MEETING: Wednesday 15th July 2015 at 7:30pm

Treasurers Report

The Annual Financial Statement for the year is attached to the minutes.

In summary, Treasurer Bruce Read reported the following:

Total Income: \$40,184 (a decrease of \$4,041 from 2013).

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Term deposits are current invested for 3 months (no 1) and 6 months (no 2).

Terms will be reviewed through the year to ensure best returns and provide for future upgrade funding as required.

As the new Treasurer, I would like to thank the previous Treasurer Oona for her support in the handover and the committee through the last 5 months.

Bruce Read
Research Tennis Club Treasurer 2014

RESEARCH TENNIS CLUB INCORPORATED
PROFIT AND LOSS STATEMENT FOR THE YEAR ENDED 30 JUNE 2014

INCOME

Ball Sales	42
DVTA Mon Mxd	1,920
DVTA Tue Men	3,620
DVTA Thu Men	2,450
DVTA Fri Juniors	125
Ladies, Wed Night	850
Ladies, Tues Day	600
Ladies, Thurs Rubbers	250
Club Championship	-
Club Shirts / Caps	372
Coaching Fees	1,200
Court Hire	180
Interest	1,866
Saturday BBQ/drinks	851
Juniors NEJTA Sat	4,672
Membership	20,784
Choc Drive/Raffles	-
Entertainment Books	401
Donations, Grants,	-

TOTAL INCOME **\$ 40,184**

EXPENSES

Balls	3,688
Clubhouse Mtce	-
Clubhouse Cleaning	1,026
AlSCO/ Fem Toilets	190
Consumables	314
Club Championship	-
Court Equipment	495
Courts-Flash Tennis	1,414
Courts- Court Technics	1,760
Courts -Lights	1,089
Courts-General maint	1,061
Fines	20
Flowers/Gifts	200
Grasscutting etc	990
Govt.charges	342
Grounds Cons	-
Insurance	-
Shade Cloth	-
Club Sign	173
Locksmith/key Lock	472
Metwood Trading	287
Nillumbik	799
Postage / Stationary	107
Team Entries / Fees	-
DVTA	700
HDTA	122
NENTG	100
NEJTA	1,435
Saturday Morning Coord	2,500
Telephone	25
Tennis Victoria	1,505
YV Water	164
M'bship Admin	-
TRU Energy, Electricity	5,546
Bank Fees	3
Club Tshirts	747
Website	-

TOTAL EXPENSES	\$ 27,273
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NET PROFIT	\$ 12,911
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ASSETS

Bank Account	5,385
Term Deposit 1	12,517
Term Deposit 2	55,043

TOTAL ASSETS	\$ 72,945
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LIABILITIES

Nil