

RESEARCH TENNIS CLUB

ANNUAL GENERAL MEETING 17th JULY 2013

Meeting Opened at 2025 hours.

WELCOME: President Mike Paterson warmly welcomed and thanked the few members for attending the meeting, expressing his disappointment with the poor attendance

PRESENT:, Mike Patterson, Peter Sardi, Cheryle Lavender, Oona Montgomerie, David Underwood

APOLOGIES: Jo Marshall, Brayden Paterson

MINUTES FROM 2012 ANNUAL GENERAL MEETING:

Read by President Mike Paterson.

The minutes are confirmed as a true and accurate record of the 2012 AGM.

Moved: Oona Montgomerie **Seconded:** Cheryle Lavender

BUSINESS ARISING FROM 2012 AGM:

Disaffiliation from Tennis Victoria occurred last year following the 2012 AGM. A public liability and accident insurance policy was taken with WHK insurance with considerable savings.

Moved: Mike Paterson **Seconded:** Peter Sardi

REPORTS

President's Report

Read by President Mike Paterson.

Copy attached to minutes.

In summary Mike advised that this year has been very successful in containing the running costs of the club to ensure the membership fees did not increase this year.

The current Treasurer Oona Montgomerie will be retiring in the near future and others members need to stand up and come aboard to assist in running the club.

This year has seen the development of the new Research Tennis Club Website. We believe this will help with new membership enquiries, provide information to the community and facilitate better communication to members on what is happening at the club.

A new club sign has been put up at the entrance of Research Park, which will make it easier for people to locate the club. Three portable sun umbrellas have been purchased for the summer competition, which can be fitted to the bench seats beside court 3.

Topline Tennis continues to support the club, provide great coaching programs for all ages and run school holiday clinics.

Mike thanked the committee for all the hard work, expertise and time they have given to the club, He also thanked the Coordinators, Topline Tennis, Brayden Paterson, Phil Karlake , Rod Wenn, Heather and

Gary McLagan, Rod Summers, Peter Cullum, Jo Fasini and Len Paulking who have helped out when needed.

Moved: Mike Paterson Seconded: David Underwood

Treasurer's Report

The Annual Financial Statement for the year ending June 2013 is attached to minutes. In summary Treasurer Oona Montgomerie reported the following:

Total Income:	\$44,224.85
Total Expenditure:	\$32,934.88
Net Profit:	\$11,289.97
Liabilities:	Nil
Assets:	
Bank Account	\$6,339.15
Term Deposit 1	\$15,103.13
Term Deposit 2	\$38,592.33
Total Assets:	\$60,034.61

Major Expenditure items for the year were:

Court maintenance	\$7,711.38
Electricity	\$5,195.34

\$15,000 was deposited into the Long Term Deposit account (\$10,000 from the Short Term Deposit account & \$5,000 from the bank account) as part of the club's long-term financial plans for maintenance. Long Term Deposit 2 currently at \$53,982.01, to be reinvested for another 6-month term.

Oona thanked the committee for their support throughout the previous year.

Moved: Oona Montgomerie Seconded: Mike Paterson

Coaches Report

There has been an increase in numbers joining group coaching with the core business at Research being the 5-8 year age group this year. Hopefully this will increase the number of junior teams in the future.

David stated that the culture of tennis is changing. Parents are less committed in supporting their children's tennis and volunteering their help as team managers, at the Saturday morning BBQ etc, preferring to just drop their children and expecting their children will be supervised.

Topline have many junior tennis students ready to move into competition but because of other sporting commitments, private school sport, other siblings who play sport on Saturday mornings, working parents etc they are unable to commit to Saturday morning tennis. Having only a Saturday morning competition (offered by NEJTA & DVTA) for junior doubles is detrimental in losing potential junior competition players.

Moved: David Seconded: Oona

ELECTION OF OFFICE BEARERS:

Office Bearer	Name	Nominated	Seconded
President	Mike Paterson	Peter Sardi	David Underwood
Vice President	Peter Sardi	Mike Paterson	Cheryle Lavender
Treasurer	Oona Montgomerie	Cheryle Lavender	Mike Paterson
Secretary (Club & Incorporation)	Cheryle Lavender	Mike Paterson	Oona Montgomerie
Membership	Topline Tennis – David Underwood & Brayden Paterson	Oona Montgomerie	Peter Sardi
DVTA Delegate	Jo Marshall	David Underwood	Oona Montgomerie
Club House Monitor	Cheryle Lavender	Mike Paterson	Peter Sardi
Coaching	Topline Tennis – David Underwood	Oona Montgomerie	Mike Paterson

COORDINATORS:

DVTA Monday Night	Jo Marshall
HDTA Tuesday Ladies	Deb Mallard
DVTA Tuesday Night Mens	Peter Sardi
NENTG Wednesday Night Ladies	Lois Kesselring
HDTA Thursday Ladies Rubbers	Deb Gray
DVTA Thursday Night Mens	Mike Paterson
DVTA Friday Night Juniors	Michelle Marlan
NEJTA Saturday Morning Juniors	Topline Tennis team (David Underwood, Brayden Paterson, Ben Marlborough)

GENERAL BUSINESS:

Changes to Incorporation Rules

On 26 November 2012, the *Associations Incorporation Reform Act 2012* (and its associated Regulations) replaced the *Associations Incorporation Act 1981*.

There are now new items that your association's rules must address. These are:

- the association's name and purposes
- members' rights and obligations
- procedures for resignation and cessation of membership
- the process for appointment and termination of the secretary
- preparing and keeping minutes of general and committee meetings
- enabling members to access minutes of general meetings, including financial statements submitted at a general meeting
- right of members' access (if any is specified in the rules) to committee meeting minutes.

From 26 November 2013, if there is an inconsistency between your associations existing rules and the new Incorporated Associations Act 2012, the requirements of the new Act apply. If our own rules do not cover the new items, the relevant model rules will apply.

Research Tennis Club's constitution is very basic, barely two and a half pages long. The Incorporation Association Model Rules is 24 pages long!! There are 23 required provisions or rules in the new Act that must be included in our constitution and we do NOT have 15 of these in our constitution (e.g. disciplinary action, grievance procedures, members access to information etc) and the remaining 7 provisions need some revising / updating in our constitution.

Under the new law, the term 'public officer' is replaced with the term 'secretary'. To avoid confusion, at the AGM we absorbed the 'Incorporation' Secretary as defined under the new law into the club secretary role.

Until 26 November 2013, Consumer Affairs Victoria have reduced the fee for changing our own rules to \$75.20 and waived completely the fee for adopting the model rules.

We probably should have been working through this at committee meetings and presented the changes at the AGM for voting on.

It was such a big issue at the Winter Forum that Rod Clark from Nillumbik has organised an Incorporation Association Reforms Workshop (presented by Vic Sport) on the 21st August that Mike and I will be attending.

All committee members should have a look at <http://www.consumer.vic.gov.au/clubs-and-not-for-profits/incorporated-associations> for more information on adapting to the new Incorporated Association laws for the next committee meeting. Cheryle will email a copy of the model rules, a copy of the current club constitution and the required provisions to be included in our own rules.

As a committee, we all have the responsibility to make the right decisions on the required provisions or rules we want in our club constitution

OTHER ITEMS:

Nil.

Meeting closed at 2220 hours.

NEXT ANNUAL GENERAL MEETING: Wednesday 16th July 2014 at 8:00pm

RESEARCH TENNIS CLUB

PRESIDENTS REPORT 2012/2013

I am pleased to advise that this year has been very successful in containing the running costs of the club to ensure the membership fees did not increase this year. The committee has worked hard, giving up their time to make this happen.

As with most committees, the current members need to have a break and others members need to stand up and come aboard to assist in running the club.

The current Treasurer Oona Montgomerie will be retiring in the near future and the committee will need a member to take her place. The title of Treasurer is daunting however Oona has made this position user friendly. If there are any questions about this position please speak to Oona who will step you through the role to give you a better understanding.

Please be mindful that a club such as Research Tennis can only survive by having members donating their time, approximately 3 to 4 hours a month, back to the club, which I believe, is not too much to ask. This year has seen the development of the new Research Tennis Club Website. We believe this will help with new membership enquiries, provide information to the community and facilitate better communication to members on what is happening at the club. The website was designed by Phil Karlake, a current member of the club. The website address is www.researchtennis.com.au.

A new club sign is currently being made and will be put up at the entrance of Research Park, which will make it easier for people to locate the club.

Three portable sun umbrellas have been purchased for the summer competition, which can be fitted to the bench seats beside court 3. (not on windy days)

Topline Tennis continues to support the club, provide great coaching programs for all ages and run school holiday clinics. Topline have also introduced a new Cardio Tennis one-hour session on Thursday night at Eltham High School at a special price. Please contact Ben on 0410115584 for more information.

CLOSING REMARKS

I would like to say a big thank you to the wonderful people on the committee, Cheryle Lavender, Oona Montgomerie, Peter Sardi, Jo Marshall and David Underwood for giving of their time and expertise. I would also like to thank the Coordinators, Topline Tennis, Brayden Paterson, Phil Karlake, Rod Wenn, Heather and Gary McLagan, Rod Summers, Peter Cullum, Jo Fasini and Len Paulking who have been there when I have needed things to be done.

Mike Paterson
President
July 2013

RESEARCH TENNIS CLUB INCORPORATED
PROFIT AND LOSS STATEMENT FOR THE YEAR ENDED 30 JUNE 2013

INCOME

Ball Sales		
Ball Fees	\$63.00	
Club championship fees	\$9,815.00	
Coaching Fees	\$386.00	
Court Hire	\$3,600.00	
Entertainment Books	\$240.00	
Interest	\$312.00	
Saturday Bbcue/drinks	\$1,762.93	
Saturday Ball fees	\$1,903.60	
Membership fees	\$2,300.00	
	\$23,842.32	
TOTAL INCOME		\$44,224.85

EXPENSES

Balls		
Clubhouse cleaning	\$3,512.00	
Consumables	\$1,084.86	
Club championships	\$696.60	
Court Equipment	\$269.59	
Court maintenance	\$250.05	
Fines	\$2,945.35	
Glowers/Gifts	\$55.00	
Grass cutting	\$367.83	
Government charges	\$1,275.00	
Insurance	\$253.70	
Locksmith	\$6,826.47	
Metwood Trading	\$242.00	
Nillumbik council	\$140.10	
Postage/stationery	\$529.65	
Team entry fees	\$109.00	
Saturday morning coordinator	\$2,307.00	
Signage	\$1,400.00	
Telephone	\$515.00	
Yarra Valley Water	\$455.20	
Membership administration	\$125.59	
Tru Energy	\$3,000.00	
Bank fees	\$4,982.33	
Website	\$0.30	
	\$1,592.26	
TOTAL EXPENSES		\$32,934.88

NET PROFIT **\$11,289.97**

RESEARCH TENNIS CLUB INCORPORATED
BALANCE SHEET AS AT 30 JUNE 2013

ASSETS

BANK ACCOUNT		
TERN DEPOSIT	\$6,339.15	
TERM DEPOSIT	\$15,103.13	
	\$38,592.33	
TOTAL ASSETS		\$60,034.61

LIABILITIES

Nil